

FUNERAL RECEPTIONS

A family's desire for a reception is reviewed with the family by the Ministry of Consolation during the Funeral Planning process. The Church Gathering Space and, in some cases, the Parish Hall may be reserved for receptions if schedules allow. St. Patrick's will happily assist with receptions in the Church's Gathering Space immediately following a funeral. The ministry will order the food and drink from Publix (at the family's expense), set-up tables and chairs, pick-up and serve the food, and clean-up afterward. The Church will also provide paper products and coffee at no cost to the family.

Assistance with receptions in the Parish Hall will be on a case-by-case basis, depending on the complexity of the reception. Keep in mind that the Parish Hall is used weekdays for Parish day care functions.

Please see the Guidelines below.

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Saint Patrick
Catholic Church
of Mount Dora

GUIDELINES FOR USE OF THE ST. PATRICK CHURCH GATHERING SPACE AND PARISH HALL FOR FUNERAL RECEPTIONS

October 27, 2017

There is no charge for use of the Church Gathering Space, however groups are limited to 35 people.

There is no charge for use of the Parish Hall by registered St. Patrick parishioners. It will not be offered to non-parishioners.

Reservations for the Gathering Space and Parish Hall are to be made with the Parish Secretary to ensure the reception does not conflict with a following event.

If a reception is professionally catered and the vendor will provide event workers, the Church Office must have proof-of-insurance from the vendor. It is suggested that this proof-of-insurance be submitted to the Church Office prior to the family entering into a contract with the vendor. Because of the parish day care operation, the Parish Hall kitchen is not available. Also, if a vendor is used, the parishioner is responsible for ensuring clean-up.

Signed:

Charlie Deeney
Fr. Charlie Deeney